

**From:** [Hogle, Danielle N.](mailto:Hogle.Danielle.N)  
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**Cc:** [Craigmile, Peter](mailto:Craigmile.Peter); [Haddad, Deborah](mailto:Haddad.Deborah); [Vankeerbergen, Bernadette](mailto:Vankeerbergen.Bernadette)  
**Subject:** Biophysics 6000  
**Date:** Wednesday, September 09, 2015 1:47:27 PM

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Dear Professor Hauser and Lakisha,

On Thursday, September 3<sup>rd</sup> the Natural and Mathematical Sciences Panel of the Arts and Sciences Curriculum Committee reviewed Biophysics 6000. No vote was taken as the Panel would like the following addressed:

- Provide a more detailed syllabus referring to page 15 of the curriculum and assessment manual. The bold items are required elements of a syllabus. ([https://asccas.osu.edu/files/ASC\\_CurrAssess\\_Operations\\_Manual.pdf](https://asccas.osu.edu/files/ASC_CurrAssess_Operations_Manual.pdf))
- Update course number on syllabus. Currently 6702 but should be 6000.
- If the course is a graded course, as stated on the course request form through curriculum.osu.edu, update the syllabus that currently shows the course is S/U and provide the grading scale.
- The contact hours (12) do not match the semester credit hours (1.5) requested. For a 1.5 credit hour course the contact time should be 5.25 hours a week. Should this course be a 1 credit hour course? (see page 17 of curriculum and assessment manual for credit hour calculation)

I will send back the course via curriculum.osu.edu in a moment. Should you have any questions regarding this feedback please contact the Chair of the ASCC NMS Panel, Peter Craigmile (cc'd on this email).

Best,  
Danielle

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